

# CITY EXECUTIVE BOARD

Wednesday 7 January 2009

**COUNCILLORS PRESENT:** The Chair (Councillor Bob Price), Councillors Antonia Bance, Mary Clarkson, Colin Cook, Sajjad Malik, John Tanner, Bob Timbs and Oscar Van Nooijen.

**OFFICERS PRESENT FOR THE WHOLE OF THE MEETING:** Peter Sloman (Chief Executive), Mel Barrett and Tim Sadler (Executive Directors), Sarah Fogden (Finance), Chris Lee (Media and Communications) and Jeremy Thomas and Brenda Lammin (Legal and Democratic Services).

**OFFICERS PRESENT FOR PART OF THE MEETING:**

Mark Jaggard and Garry Hall (City Development), Ben Brownlee and Daniel Hennessey (Business Transformation), Colin Bailey (City Works), Nicky Atkin (Strategic Procurement and Shared Services), John Copley (Environmental Development) and Adrian Wood (Finance).

## 144. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Ed Turner (the Vice-Chair).

## 145. DECLARATIONS OF INTEREST

There were none.

## 146. PUBLIC QUESTIONS

Mr Ziyenge had given notice of a question relating to the Cultural Strategy but he was not present to put the question. It was agreed that Councillor Clarkson would provide a written response to Mr Ziyenge.

## 147. DRAFT SUPPLEMENTARY PLANNING DOCUMENT ON WEST END STREAMLINED CONTRIBUTIONS

The Head of City Development submitted a report (previously circulated and now appended).

Resolved to: -

- (1) approve the draft Supplementary Planning Document on the West End Streamlined Contributions for public consultation;

- (2) authorise the Spatial and Economic Development Manager to alter the text of the draft Supplementary Planning Document before publication for consultation and to make any necessary editorial changes, in consultation with the Board Member .

#### **148. OXFORD CITY COUNCIL CULTURAL STRATEGY 2008-11**

The Head of City Development submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Rundle, who was speaking as the Chair of the Communities and Partnership Scrutiny Committee.

Resolved to: -

- (1) agree the draft Cultural Strategy (as amended) for discussion at the Communities and Partnership Scrutiny Committee and further consultation with other relevant parties as appropriate;
- (2) note that the item would be considered again at the Board's meeting on 18 February before being submitted to Council for adoption on 27 April 2009.

#### **149. ICT PROVISION PARTNERSHIP**

The Head of Business Transformation submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Campbell, who was speaking as the Chair of the Value and Performance Scrutiny Committee

Resolved to: -

- (1) transfer the function of the management and operation of the ICT service to Oxfordshire County Council (under powers set out in s19 of the Local Government Act 2000) in accordance with the Heads of Terms attached to the report for future provision of ICT services in partnership with Oxford City Council;
- (2) delegate authority to enter into an appropriate agreement with the County Council, with such agreement to reflect and contain the principles set out in the Heads of Terms, to the Chief Executive in consultation with the Head of Business Transformation;
- (3) note that the Value and Performance Scrutiny Committee would be programming a review group before April 2010 to look into the effects of the partnership agreement and transfer.

**150. AWARD OF CONTRACT FOR THE SUPPLY OF INTERNAL AUDIT SERVICES TO OXFORD CITY COUNCIL**

The Head of Finance submitted a report (previously circulated and now appended).

Resolved to: -

- (1) grant project approval for the provision of an internal audit service to Oxford City Council;
- (2) delegate to the Chief Executive the authority to award the contract for the provision of an internal audit service to Oxford City Council, with the Chair of Audit and Governance committee being fully involved in the evaluation process;
- (3) agree to the contract being for three years commencing on 1 April 2009 with an option to extend the contract by up to two years.

**151. AWARD OF CONTRACT FOR DIAL-A-RIDE SERVICE**

The Head of Finance submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Fooks.

Resolved to: -

- (1) grant project approval for the Council to support a new joint contract with Oxfordshire County Council and Oxfordshire districts for the provision of a Dial-a-Ride service;
- (2) agree to continue to fund two buses, provided that was achievable within the allocated budget, and authorise the Head of Finance, in consultation with the Executive Lead Member for City Development (Councillor Cook) and the Executive Lead Member for Finance (Councillor Turner), to make a decision on this once the tenders had been evaluated;
- (3) delegate authority to the Head of Finance, in consultation with the Executive Lead Member for City Development (Councillor Cook) to enter into the consortium contract for the provision of the service following the tender exercise being carried out by the County Council.

**152. AWARD OF CONTRACT FOR THE SUPPLY OF ELECTRICAL MATERIALS TO OXFORD CITY COUNCIL**

The Head of Oxford City Homes submitted a report (previously circulated and now appended).

Resolved to: -

- (1) grant project approval for the supply of electrical materials to Oxford City Council;
- (2) delegate to the Executive Director, City Services, the authority to award the contract for the supply of electrical materials to Oxford City Council
- (2) agree to the contract being for two years commencing on 1 June 2009 with an option to extend the contract for up to one further year.

**153. AWARD OF CONTRACT FOR THE SUPPLY OF AN ELECTRICAL FIXED WIRE INSTALLATION TESTING SERVICE TO OXFORD CITY COUNCIL**

The Strategic Procurement and Shared Services Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) grant project approval for the provision of an electrical fixed wire installation testing service to Oxford City Council;
- (2) delegate to the Executive Director, City Regeneration, the authority to award the contract for the provision of an electrical fixed wire installation testing service to Oxford City Council;
- (3) agree to the contract being for three years commencing on 1 April 2009 with an option to extend the contract for up to two years.

**154. AWARD OF CONTRACT FOR THE PROVISION OF PROJECT MANAGEMENT SERVICES FOR THE PLAY AREA REFURBISHMENT PROGRAMME**

The Strategic Procurement and Shared Services Manager submitted a report (previously circulated and now appended).

Resolved to: -

- (1) grant project approval for the provision of project management services for the Play Area Refurbishment Programme for Oxford City Council;
- (2) award the contract for the Play Area Refurbishment Programme for Oxford City Council to the Federation of Groundwork Trusts (South East) for a three year period commencing on 18 January 2009 with an option to extend the contract by up to two further years.

**155. BLACKBIRD LEYS LOCAL WASTE INITIATIVE PILOT SCHEME OUTLINE BUSINESS CASE**

The Head of City Works submitted a report (previously circulated and now appended).

Resolved to approve the outline business case in respect of the Blackbird Leys local waste initiative pilot scheme, as appended to the report, and permit the project to proceed.

#### **156. CLIMATE CHANGE ADAPTATION PLAN**

The Head of Environmental Development submitted a report (previously circulated and now appended).

Members commented on the need for an ambitious target to work towards in order to maintain impetus. It was suggested that the Council should aim to achieve level 1 of NI188 by August 2009, although it was acknowledged that this would be a challenging target within current resources.

Resolved to instruct officers to:-

- (1) aim to achieve level 0 of NI188 by August 2009;
- (2) aim to achieve level 1 of NI188 by the end of March 2010;
- (3) take forward governance issues via the Carbon Management Board.

#### **157. SETTING OF THE COUNCIL TAX BASE 2009/10**

The Head of Finance submitted a report (previously circulated and now appended).

Resolved to RECOMMEND Council that:-

- (a) the 2009/10 Council Tax Base for the City Council's area as a whole be set at 46,180 (calculations shown at appendix 1 of the report);
- (b) the projected level of collection be 98%;
- (c) the following tax bases for each of the parishes and for the unparished area (calculations shown at appendix 2) be set at:

Unparished area of the City	37,835
Littlemore Parish	1,877
Old Marston Parish	1,298
Risinghurst and Sandhills Parish	1,500
Blackbird Leys Parish	3,670.

**158. DISPOSAL OF LAND ADJACENT TO 43 BURCHESTER AVENUE, BARTON, OXFORD**

The Interim Head of Property and Facilities Management submitted a report (previously circulated and now appended).

Resolved to: -

- (1) approve the acceptance of the best offer currently available, as detailed in the exempt from publication appendix to the report;
- (2) agree that in the event that the proposed purchaser does not proceed at this level, the Interim Head of Property and Facilities Management be authorised to proceed with a sale to any future bidders, at or above the open market value.

**159. FUTURE ITEMS**

No issues were raised under this item.

**160. MINUTES**

Resolved to agree the minutes (previously circulated) of the meeting held on 26 November 2008.

**161. MATTERS EXEMPT FROM PUBLICATION**

Resolved that in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 the press and public be excluded from the meeting on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972 and that the Board was satisfied that in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

<u>Items</u>	<u>Reason for exemption</u>	<u>Minutes</u>
C1	Information relating to the business affairs of any particular person (including the authority holding that information)	162

**162. DISPOSAL OF LAND ADJACENT TO 43 BURCHESTER AVENUE,  
BARTON, OXFORD**

The Interim Head of Property and Facilities Management submitted an exempt from publication appendix (previously circulated and now appended) to the report referred to in minute 158.

Resolved to note the exempt from publication appendix.

The meeting began at 5.00 pm and ended at 6.06 pm.